



Professional Certification Assistance

The Arizona Parks & Recreation Fellowship (APRF) and the Arizona Parks & Recreation Association (APRA) annually provides assistance to parks and recreation professionals for professional certifications in parks, recreation, natural resources, tourism or related field throughout Arizona.

Recipients are eligible to receive up to \$150 to offset expenses for attendance at a professional course or for certification test fees *that are not reimbursed by an employer, organization or other source*. The assistance will be paid upon documented completion of course or test on a first come basis until funds are exhausted.

Recipients will be recognized through APRF/APRA print and e-media as well as the Annual Arizona Parks and Recreation Association Conference and Trade Show.

Scholarships are evaluated on the following criteria:

- Completed applicant information form
- Purpose statement
- Letter of professional support from current supervisor
- Preference given for members that have served a minimum of 12 hours towards APRF/APRA programs/events within the last 12 months

General Guidelines:

- Demonstrate evidence of work in the parks and recreation profession
- Documented completion of course or test within one year from award of funding.

Application Procedures:

- Email completed application to the APRF Scholarship Committee at scholarships@aprf.org
- All requested information must be submitted with the application
- If you have any questions regarding the application, email the APRF Scholarship Committee at scholarships@aprf.org

Certification Review Timeline

- Applications submitted January – March; review begins April 1
- Applications submitted April – June; review begins July 1
- Applications submitted July – September; review begins October 1
- Applications submitted October – December; review begins January 1

Applicants will be notified by the end of the month following each review date. There is limited funding available. Once the funding threshold has been met, no additional scholarships will be awarded for that year.

Applicant Information

Name _____ Phone _____

Email Address _____

Mailing Address _____

City _____ State _____ Zip _____

Name of parks and recreation organization _____

Position Title _____

Name of current supervisor _____ Phone _____

Certification Course or Test _____

(Attach documentation of completion with this form)

Number of service hours towards APRF/APRA programs/events in the last 12 months _____

Please list APRF/APRA programs/events

Certification by applicant

I certify that the information contained in this application is true and correct to the best of my knowledge. I understand that false statements of facts may subject me to disqualification.

By checking this box and entering my name below, I am electronically signing my application.

Name _____ Date _____

Professional Course or Certification Information

Name of course or certification _____

Location (City/State) _____ Date(s) _____

Purpose Statement

In 500 words or less, describe the purpose of this professional certification and indicate what professional outcomes and benefits you expect to achieve.

Purpose Statement (500 words or less)

Required application information checklist:

- | | |
|--------------------------|---|
| <input type="checkbox"/> | Completed and signed applicant information form |
| <input type="checkbox"/> | Purpose statement |
| <input type="checkbox"/> | Letter of professional support from current supervisor |
| <input type="checkbox"/> | Documented completion of course or test within one year from award of funding |